

## **2016 Continuum of Care (CoC) Proposed Ranking Policy and Process**

The Orange County Continuum of Care (CoC) will use the following process to rank all project/program applications in the 2016 Continuum of Care Program Competition.

**Section I** outlines **HUD requirements** that will apply to CoC application and ranking process.

**Section II** outlines the Orange County CoC's Policies Relating to **Re-Allocation, Project Ranking, and Project Tiers**

**Section III** outlines the process and criteria for ranking **Renewal Projects**

**Section IV** outlines the process and criteria for ranking **New Projects**

**Section V** outlines the policy and process for developing the final **Project Priority Listing**

**Section VI** outlines the **Appeals process**

**Attachment A:** Ranking and Reallocation Policy (Approved May 27, 2016 CoC Board Meeting) Scoring System for Renewal Permanent Housing

**Attachment B:** Performance Measures by Project Type (Approved March 25, 2016) for Renewal Projects

**Attachment C:** Scoring for All Renewal Projects

**Attachment D:** Bonus Project/New Project Scoring

### **Section I: HUD Requirements**

On June 28, 2016, the U.S. Department of Housing and Urban Development (HUD) released the Notice of Funding Availability (NOFA) for the Fiscal Year (FY) 2016 Continuum of Care Program Competition. The NOFA is available at <https://www.hudexchange.info/resource/4688/fy-2016-coc-program-nofa/>. Although the available amount of funding is expected to be sufficient to fund anticipated eligible renewal projects in the 2016 funding process, HUD continues to require Collaborative Applicants to rank all projects in two tiers.

#### **A. Ranking Requirements**

The NOFA requires that each CoC conduct a transparent and objective process to review and rank all applications for renewal of existing projects and creation of new projects. Ranking of renewal projects must incorporate data on project performance and effectiveness.

#### **B. Re-Allocation**

CoCs may use funds taken in whole or in part from existing grants to create new projects through re-allocation. Through the reallocation process CoCs may create the following type of new projects:

1. New permanent supportive housing projects where all beds will be dedicated for use by chronically homeless individuals and families, as defined in 24 CFR 578.3.
2. New rapid rehousing projects that will serve homeless individuals and families coming directly from the streets or emergency shelters, and include persons fleeing domestic violence situations and other persons meeting the criteria of paragraph (4) of the definition of homelessness.
3. New Supportive Services Only project specifically for a centralized or coordinated assessment system.
4. New dedicated Homeless Management Information System (HMIS) project for the costs at 24 CFR 578.37(a)(2) that can only be carried out by the HMIS Lead, which is the recipient or subrecipient of an HMIS grant, and that is listed on the HMIS Lead form in the CoC Applicant Profile in e-snaps.

### C. New Permanent Housing Bonus

New projects through the permanent housing bonus up to 5 percent of the CoC's FPRN for the following types of new projects:

1. New permanent supportive housing projects that will serve 100 percent chronically homeless individuals and families, and
2. New rapid rehousing projects that will serve homeless individuals and families coming directly from the streets or emergency shelters, and include persons fleeing domestic violence situations and other persons meeting the criteria of paragraph (4) of the definition of homelessness.

### D. Tiers

HUD will continue the Tier 1 and Tier 2 funding process. In the FY 2016 NOFA, Tier 1 is equal to 93 percent the CoC's ARD amount approved on the final HUD-approved GIW and projects in this tier will be conditionally selected from the highest scoring CoC to the lowest scoring CoC, provided the project applications pass both eligibility and threshold review. Any type of new or renewal project application can be placed in Tier 1.

Tier 2 is the difference between Tier 1 and the CoC's ARD **plus the housing bonus project applications**. This does not include the amounts available for CoC planning. Projects placed in Tier 2 will be assessed for eligibility and threshold requirements, and funding will be determined using the CoC Application score as well as the factors listed in the NOFA.

The County of Orange (County), which serves as the local Continuum of Care and Collaborative Applicant, is eligible to apply for funding to support housing and services for homeless households. That funding breaks down as follows:

Tier 1:	93%	\$20,184,474
Tier 2:	7%	\$1,519,261
	Permanent Housing Bonus Amount	\$1,085,187
	CoC Planning Grant:	\$651,112

The County will assign a unique rank to each project that it intends to submit to HUD for FY 2016 funding. Each project will be comprehensively reviewed, both new and renewal projects, using the scoring criteria.

## **Section II: Orange County Policy on Project Re-Allocation, Ranking and Tiering**

### A. Policy Objectives

In developing our local policy governing project ranking, re-allocation, and tiering, Orange County's objectives are to:

- Comply with all HUD requirements;
- Preserve funding for high performing projects;
- Encourage shifting of resources from lower performing projects to new projects that help advance our community's goal of reducing homelessness.

### B. Re-Allocation Policy

On May 27, 2016 the Commission to End Homelessness (C2eH) approved the preliminary Reallocation recommendations (**Attachment A**). The preliminary recommendations adopted in May accounted for the following options:

- A. Reallocation from Agency Administrative Review – Projects that do not pass LOI/Part I Review
- B. Reallocation of Unspent funds
- C. Review and Ranking of Low Performing Permanent Housing (PSH and RRH)
- D. Other Reallocation Options in NOFA (pending Department of Housing and Urban Development [HUD] NOFA release)

#### **Voluntary Reallocation**

Through the LOI/Part II process one agency, **The John Henry Foundation**, voluntarily reallocated their permanent housing project (\$150,929).

At the July 24, 2016 meeting, the C2eH/CoC Board reallocated the funds to an HMIS expansion grant.

### **C. Project Review and Tiering**

Per the C2eH/CoC Board approved process, the Orange County CoC invited submissions for new and renewal projects and conducted a review and ranking following the procedures established in Section III and IV.

The CoC used the LOI process to determine reallocation and review performance in comparison to the CoC targets. From this performance review and scoring process, the CoC Ad Hoc recommended that two projects be reallocated. At the July 12, 2016 meeting the C2eH/CoC Board approved the reallocation of one only of the two projects. The remaining projects would be included in the final CoC Application.

Once the renewals were determined, the CoC Ad Hoc committee reviewed the ranking and scores to determine whether the initial scoring met community needs, covered subpopulation needs, covered geography of CoC, and also to review additional factors identified in the NOFA such as cost effectiveness.

The recommendation of the CoC Ad Hoc committee represents the best application given the following goals and assumptions.

#### **Goals:**

- Minimize number of projects in Tier 2 (maximize potential points)
- Minimize beds, especially PSH beds in Tier 2
- Maximum amount of Straddled project should be in Tier 1 due to project viability
- Cover Geographic Needs
- Cover Subpopulations

#### **Assumptions:**

- Given that all projects are housing first PH renewals, they will compete equally in Tier 2 per HUD Tier 2 formula
- Tier 1 is performance based
- Tier 2 is based on strategy

As HMIS and Coordinated Entry (CE) are HUD mandated requirements in order to receive Continuum of Care funding, they are recommended as Tier 1 projects in order to secure the funding for this authorized activity. The new HMIS Expansion Grant is also recommended for Tier 1. They will be placed at the bottom of Tier 1 above the straddled project.

The CoC Ad Hoc recommended a Project Priority List based on all the factors listed above in relation to Tier cut offs and HUD's selection process.

*The CoC reserves the option of re-ordering the project list to place projects to best position Orange County to receive the maximum overall amount of funding (which includes a project that may straddle Tier I and Tier II).*

### **Section III: Process for Rating and Ranking of Renewal Projects**

#### **A. Rating and Ranking Process**

The Orange County CoC conducted the evaluation of renewal projects through multiple processes.

As early as February 2106, the CoC Ad Hoc Committee began reviewing performance data provided by the HMIS lead, 2110C. The information was from the System-Wide Analytics and Projection (SWAP) tool and various HUD performance measures. On March 3, 2016, the CoC Ad Hoc Committee held a CoC At Large meeting in combination with the Homeless Providers Forum. These measures were later approved by the C2eH at the March 25, 2106. **(Attachment B)**.

The Letter in Intent (LOI) process was once again utilized to review agency capacity and project alignment with HUD requirements. The general purpose of the LOI/Part I process is to 1) assess agency's capacity to administer CoC homeless projects while complying with HUD requirements; 2) determine which agencies are eligible to proceed to LOI/Part II; and 3) identify the amount of funds to be reallocated and how these funds will be reallocated. The results of the LOI/Part I process were presented to the CoC Ad Hoc Committee for recommendation and the Commission to End Homelessness Executive Committee and C2eH for final approval at the July 22, 2016 Meeting.

On April 25, 2016 the LOI/Part I was released and due on May 9, 2016. All renewal agencies were invited to participate. LOI/Part II was released on July 13, 2016 and applications were due on July 27, 2016. The esnaps component was due August 8, 2016.

Staff from 2-1-1-OC and Orange County Community Services (OCCS) used data provided through the LOI process and approved Performance Measures to develop the Project Priority Listing for review and approval by the C2eH, as recommended through the CoC Ad Hoc Committee (see Section V).

New or recently reallocated PH projects (PSH or RRH) may not have data to be used in the review because they have not been operational for a full year. This will be taken into consideration in the ranking process.

The point scoring system for all Renewal projects is **Attachment C**.

**B. HMIS and CE Renewals**

Consistent with previous CoC applications, HMIS and CE Renewals will be exempt from the full Letter of Intent (LOI) but will be assessed for performance and spending in alignment with HUD requirements. As noted in Section II, the HMIS and CE renewals will be placed in Tier 1.

**Section IV: New Projects**

At the May 27, 2016 C2eH/CoC meeting the Reallocation Policy was approved. Through the LOI/Part I process **NO** projects were recommended for reallocation. Through HUD’s bonus project there is a total of \$1,085,187 for new PH projects.

One project was voluntarily reallocated and will not be submitted for renewal. The funds from the voluntarily reallocated project were approved for an HMIS Expansion grant at the July 24, 2016 C2eH/CoC meeting. No other reallocated funds are available for new projects.

**A. New Housing Projects from Bonus Projects Funds**

New bonus funds will be awarded through a Request for Proposal (RFP) process. The following new projects were solicited in the RFP.

	<b>Project Type and Population</b>	<b>Amount Available</b>
<b>Bonus:</b>	Permanent Supportive Housing (PSH) for chronically homeless individuals	\$1,085,187

The RFP will be structured to award funds to projects that: (1) meet Orange County’s system right-sizing priorities; and (2) are most competitive and likely to receive HUD funding. In addition, projects must meet HUD’s threshold and quality requirements. The RFP will require applicants to submit project narrative, applicant capacity, and financial information sufficient to assess all of these factors.

Additionally, the 2016 CoC Program NOFA is focused on serving chronically homeless individuals. Specifically it is awarding up to 4 points in the CoC application if the CoC considers the severity of needs and vulnerabilities experienced by program participants which includes, but is not limited to: low or no income, current or past substance abuse, criminal record—with the exception of restrictions imposed by federal, state, or local law or ordinance—and chronic homelessness in the CoC Program-funded projects as these barriers relate to determining project review, selection, priority, and ranking. Given that this is also a need in the community, new projects that can demonstrate the capacity and ability to implement a project with this focus will be awarded bonus points.

To evaluate project quality and fit with Orange County system objectives and develop a ranked order, the CoC will convene an unbiased project review panel to review each new project. Projects will be scored based on a 100 point system. The panel will receive the applications and scoring instructions in advance of the meeting. The panel will then hold one meeting to review and average their scores and arrive at a proposed final ranking for new projects, including a recommendation about which project(s) should be submitted as the permanent housing bonus. The panel may also

recommend that projects either increase or decrease their funding request to maximize the use of available re-allocated or bonus funds.

The final ranking of new projects as determined by the Panel will be used to determine their order on the Project Priority Listing. As indicated in Section II new PH project(s) will be ranked in Tier 2.

### **B. New HMIS Expansion Project**

As a HUD mandated activity and the need for additional resources to cover the costs of the growing responsibilities placed on the HMIS system/lead, the HMIS Expansion grant will be exempt from the Request for Proposal (RFP for new projects). The voluntarily reallocated project was approved for an HMIS Expansion grant at the July 24, 2016 C2eH/CoC meeting. As noted in Section II, the HMIS grants will be placed in Tier 1.

### **C. Planning Grant**

HUD is inviting all CoCs to apply for a Planning grant which provide funds for activities that will carried out by the CoC and will ensure compliance with the provisions of 24 CFR 578.7 as well as the associated planning activities at 24 CFR 578.39.

An application will be submitted for a Planning Grant (\$615, 112/equivalent to 3% of ARD). The CoC Planning Grant is not ranked per HUD's guidance.

### **Section V: Final Project Priority List and Notification to Applicants**

Once the rating and ranking processes for new and renewal projects are complete, staff from 2-1-1OC and OCCS will integrate results of the scoring/ranking processes and create the final proposed Project Priority List for review by the CoC Ad Hoc Committee. This proposed list can include recommendations to adjust the placement of projects in Tier 2 in order to maximize the total funding award for Orange County. The proposed final list will be approved by the C2eH/CoC Board and notice sent to applicants of the final results no later than August 30, 2016.

### **Section VI: Appeal Process (Approved at July 12, 2016 Executive Committee Meeting)**

The C2eH/CoC Board approves all reallocation decisions and applications for ranking/funding recommendations to HUD. That ranking decision is communicated to all applicants by email. In all cases, the Appeals Committee has the final authority on appeals decisions.

#### **A. Who May Appeal**

An agency may appeal a decision made by the C2eH/CoC Board concerning a project application submitted by that agency. If the project was submitted by a collaboration of agencies, only one joint appeal may be made.

#### **B. What May Be Appealed**

An agency may appeal a flaw in methodology or in the process used in the decision. The overall performance measurements or data are not a basis for an appeal.

Agencies may appeal any of the following decisions of the C2eH/CoC Board.

- Elimination of renewal grant (i.e. entire grant re-allocated to a new project)
- Placement of project into Tier 2

Applicants placed in Tier 1 may not appeal their rank on the Project Priority List.

#### **C. Timing**

Agencies intending to appeal must notify Zulima Pelayo from 211OC by email (zpelayo@211oc.org) by the given deadline which will allow for a minimum of 24 hours after being notified of the decision. Agencies will receive an email after the C2eH/CoC Board meeting with the decisions and appeal process information. The email will also contain the specific deadline.

If an appeal is filed, other agencies whose rank may be affected will be notified as a courtesy. Such agencies will not be able to file an appeal after the appeals process is complete. They may file an appeal within the original appeals timeline.

#### **D. Initiating the Formal Appeal**

The Formal Appeal must be submitted by 12:00 p.m. 2 business days after the C2eH/CoC Board decision. The appeal document must consist of a short, written statement (no longer than 2 pages) of the agency's appeal of the decision addressing the flaw in methodology or in the process used in the decision. The overall performance measurements or data are not a basis for an appeal.

The statement can be in the form of a letter or a memo from an individual authorized to represent the agency (i.e., Executive Director).

The appeal must be transmitted by email to Zulima Pelayo (zpelayo@211oc.org).

#### **E. Members of the Appeal Panel**

The Appeals Panel will be selected from the C2eH/CoC Board or its designees. These individuals have no conflict of interest in serving. Voting members of the Appeal Panel shall not serve simultaneously on the CoC Ad Hoc Committee; however, a CoC Ad Hoc Committee member and a CoC staff person will participate in the Appeals Panel to inform discussion.

#### **F. The Appeals Panel**

The Appeal Panel will conduct an in person or telephone meeting with a representative(s) of the agency/collaborative who filed the appeal to discuss it, *if needed*. The Appeal Panel will inform appealing agencies of its decision. In all cases, the appeals panel has the final authority on appeals decisions.

Approved by Commission To End Homelessness (C2eH)/ CoC on May 27, 2106.

**Executive Committee Meeting Recommendations:**

***Approve Proposed Preliminary CoC Funding Application Policies and Processes for 2016 CoC Funding Cycle***

**I. Letter of Intent (LOI) Renewal Process**

Recommend the LOI process as implemented in 2015: Two parts: 1) Agency Administrative Review and 2) Project Application Submission

**A. LOI Part I: Agency Administrative Review**

Part I will consist of a review of technical & presentation requirements (late submissions, incomplete), financial stability, HUD monitoring, CoC Participation, unspent funds, etc. Anticipated release is in April 2016.

- i. Outcome of failed Administrative Review will constitute forfeiture of funds for reallocation.
- ii. Those successful in Part I will go to Part II

**B. LOI Part II: Project Application Submission**

Part II will consist of a review of projects performance using Performance Measures. The results will be shared with the community. *The LOI Part II process will be finalized and may be released prior to the release of the NOFA by HUD. Based on prior funding cycle, CoCs may elect to reallocate based on local priorities as aligned with HUD priorities. Local policies, if adopted prior to NOFA release and if in conflict with NOFA, are subject to revision.*

- i. Project Performance – renewal or reallocation
- ii. Subject to local CoC policy
- iii. Subject to HUD guidelines

**II. Performance Measures**

The Performance Measures by housing type we presented to the CoC At Large on Thursday, March 3, 2016. Agencies were given until March 11<sup>th</sup> for feedback. Two agencies submitted comments vetted by the CoC Ad Hoc Committee. They were approved at the March 25, 2016 Commission to End Homelessness Meeting. Attached (Attachment 1) is the final list of performance measures by type and with target goals. The results will be reviewed to determine renewal or reallocation.

**III. Proposed Preliminary Reallocation Policy Recommendations**

- A. Reallocation from Agency Administrative Review – Projects that do not pass Part I Review
- B. Reallocation of Unspent funds (review 3 years of funding/expenditures with 10% or more unexpended)
- C. Reallocation of Low Performing Projects (PSH, RRH and TH)
- D. Other Reallocation Options in NOFA (pending Department of Housing and Urban Development [HUD] NOFA release)

**IV. Timely and Incomplete Submission**

Based on the discussion at the CoC At Large meeting the following policy was developed for applications that are submitted late, are incomplete or do not meet the Technical Requirements and/or Document Presentation Requirements.

The following is a list of the possible reductions an Agency will receive.

- 3 point reduction for late applications

3 point reduction for not meeting the Technical and Document Presentation Requirements for original and copy submittal

3 point reduction for not meeting the Technical and Document Presentation Requirements for electronic copy on USB flash drive

3 point reduction for each incomplete or missing exhibit and/or attachment

*There will be a one hour grace period for agencies to submit the LOI in the instance that they encounter a delay due to acts of God, or circumstances beyond their control.*

*LOIs will be considered late and penalized with a three (3) point reduction after the 1 hour grace period.*

*LOIs will not be accepted after the close of business.*

*Due dates and times will be clearly stated on the LOIs.*

**V. High Performing Communities Designation Option –**

HUD once again is allowing for the High Performing Communities (HPC) designation, which is a component of the HEARTH Act but to date has not been implemented. The Registration Notice spells out what criteria are required to be designated as an HPC. Criteria include such as having a mean length of homelessness of fewer than 20 days, 5% rate of return to homelessness, full expenditure of past grants, and others factors. Communities designated as HPCs are allowed to use CoC funds for prevention activities for people at-risk of homelessness. After a thorough analysis by 211OC of the required data and review by the CoC Ad Hoc Committee it was confirmed that we do not qualify for the designation. There are no CoCs in the country that have qualified for the designation.

- The Orange County CoC does not meet HPC designation.

**VI. Unified Funding Application Designation Option –**

- The Orange County CoC will not be applying as a UFA in 2016.



## Attachment B - 2016 Performance Measures with Proposed Targets

Approved by Commission to End Homelessness/ CoC on March 25, 2106.

	1	2	3	4	5	6	7	8
<b>Measure</b>	<b>AVERAGE Data Quality</b>	<b>Utilization Rate</b>	<b>Entry from Homelessness</b>	<b>Return to Homelessness</b>	<b>PH Exits (TH &amp; RRH only)</b>	<b>Length of Stay (LOS)</b>	<b>Employment &amp; Income Growth</b>	<b>Exit and Remained Housed (PSH)</b>
<b>HUD Measure (per HUD to be available soon)</b>	HUD collects (but not 1/7 HUD performance measures)	HUD collects (but not 1/7 HUD performance measures)	HUD #7a: Placements from SO	HUD #2a/b Measure	HUD #7b measure	NO	HUD #4 (4.6 MEASURE INCREASE TOTAL CASH FOR EXITS)	HUD #7
<b>SWAP Tool Measure (available now)</b>	NO – on 211OC website quarterly	YES	YES (from answer to where did you sleep last night)	YES	YES	YES	NO	NO
<b>TH (6 measures)</b>	X	X	X	X	X	X	n/a	Use SWAP Measure 5
<b>TH Target</b>	95%	80%	100%	15%*	80%	180 days		
<b>RRH/New RRH (4 measures; if new 3 measures)</b>	X/X	n/a	X/X	X/ n/a	X/X	n/a	n/a	Use SWAP Measure 5
<b>RRH Target</b>	95%		100%	15%	80%			
<b>PSH/New PSH (5 measures; if new 3 measures)</b>	X/X	X / n/a	X/X	n/a	Use HUD #8	n/a	X/ n/a	X/ X
<b>PSH Target</b>	95%	95%	100%				56%	80%
<b>Recommendation</b>	<u>Use for All Housing Types:</u> Use last quarter/most recent quarter when LOI initiated <b>Pros:</b> Includes newer projects; providers often want most recent data to be used  Reported in HMIS; started collecting 4/15	<u>TH:</u> Use SWAP  <u>RRH:</u> Not applicable to RRH  <u>PSH:</u> Use SWAP; will use certificates awarded instead of bed capacity for voucher projects for accurate utilization	<u>Use SWAP for All Housing Types:</u> If project has no entries in 2015, then it will not be used in calculation/score.  <b>New RRH and PSH will use HMIS data</b>	<u>TH &amp; RRH:</u> Use SWAP measure  <u>New RRH &amp; PSH:</u> Not usable for new RRH and all PSH	<u>TH &amp; RRH:</u> Use SWAP measure  New RRH will use HMIS data  <u>PSH:</u> Not from SWAP; Use HUD Performance Measure	<u>TH:</u> Use SWAP measure  <u>RRH and PSH:</u> Not applicable to RRH and PSH	<u>TH &amp; RRH:</u> Not applicable  <u>PSH:</u> Applicable to all projects included on SWAP (they have more than 1 year of data) Not applicable to new PSH. Measured for clients with 1+ year in project	<u>TH &amp; RRH:</u> Not applicable  <u>PSH:</u> Use HMIS data (Exited to PH in 2015 or remained in PSH at the end of 2015)

# Attachment C – Scoring for All Renewal Projects

2016 Orange County CoC Renewals			
Project:		Type:	PSH      RRH
Agency:			<i>circle one above</i>
<input type="checkbox"/> PH and RRH Performance Measures	Formula 80/36 = 2.76	Points	Comments
<b>Total of Projects</b>	<b>2.22</b>		<b>Max. 80 Points</b>
No. on Ranking from CoC Performance Rankings	<b>-2.22 each subsequent ranked project</b>		
<b>Maximum 80 Points (based on Focus Strategies)</b>			
	<b>Max. 20 Points</b>	<b>Points</b>	<b>Comments</b>
<b>LOI - Part I: Agency Review</b>			
<b>CoC Membership Status</b>		2 pts = Yes	
Max 2 pts		0 pts = No	
<b>CoC Strategic Participation</b>		24 + Meetings = 3 pts	
Attendance & participation		18-23 Meetings = 2 pts	
Max 3 pts		12 - 17 meetings = 1 pt	
		less than 12 meetings = 0 pts	
<b>Homeless or Formerly Homeless on Board</b>		3 pts = Yes	
Max 3 pts		0 pts = No	
<b>HUD Standing/Monitoring</b>	Monitored: findings/concerns corrected = 5 pts		
Max 5 pts	Monitored: findings/concerns NOT corrected = 0 pts		
<b>Fiscal Audit</b>	No Findings = 5 pts		
Max 5 pts	Conditions Cleared = 3 pts		
	Conditions Letter Sent = 0 pts		
<b>Housing First Model</b>		2 pts = Yes	
Max 2 pts		0 pts = No	
<b>Point Reduction from LOI Part I</b> (from threshold review log)		0	
	Total Performance Points (Max is 80 points)	<b>#REF!</b>	
	Threshold Renewal Points (Max is 20 points)	<b>0</b>	
	Total Amount of Available Points	<b>100</b>	
	% of Scored Points to Total Available	<b>#REF!</b>	
Reviewer:			
Date:			
Signature:			
<b>Notes</b>			
<b>LOI Part 1 Comments</b>			
<b>LOI Part 2 Comments</b>			
<b>2015 Tie Breakers</b>			
Tie Breaker: Applicants receiving the highest scores in the following categories (in order) will be ranked higher- Entries from Homelessness, Project Performance, CoC Strategic Participation and CoC Membership.			

## Attachment D – Scoring for New Projects

Scoring Factor	Relevant Section in Application <i>Each item listed is flagged in the binder</i>	Max Score	Reviewer Score
<p><u>1. Capacity of Grantee and Partners</u></p> <ul style="list-style-type: none"> <li>Applicant and any subrecipients have recent relevant experience providing housing to homeless people; administering leasing or rental assistance funds; delivering services; and entering HMIS data;</li> <li>If application has subrecipients, applicant organizations have experience working together;</li> </ul>	<p><u>eSnaps Application (2nd Tab)</u>            Section 2A: Project Subrecipients            Section 2B: Experience of Applicant (Q1 - Q4b)   <u>Exhibit 3: Financial Commitment</u></p>	25	
<p><u>2. Targeting and Outreach</u></p> <ul style="list-style-type: none"> <li>Project targets an eligible population;</li> <li>There is a strong outreach plan specifically designed to identify and engage people in the target population and ensure they are able to access the program;</li> <li>Applicant has committed to participation in CoC's Coordinated Assessment-Centralized Intake Process;</li> <li>Applicant has explained how they will prioritize those with longest homeless histories and most severe housing needs.</li> </ul>	<p><u>eSnaps Application (2nd Tab)</u>            Section 3B: Project Description (Q1, Q3, Q2, Q4)            Section 5A: Project Participants            Section 5B: Subpopulations            Section 5C: Outreach for Participants   <u>Exhibit 5: Coordinated Entry System Participation</u></p>	10	
<p><u>3. Appropriateness of Housing</u></p> <ul style="list-style-type: none"> <li>Type, scale, and location of the housing fit the needs of the program participants.</li> <li>Participants are assisted to secure housing as quickly as possible.</li> <li>Programs and activities are offered in a setting that enables homeless people with disabilities to interact with others without disabilities to the fullest extent possible.</li> </ul>	<p><u>eSnaps Application (2nd Tab)</u>            Section 3B: Project Description (Q1, /Q7-Q10b)            Section 4A: Support Services for Participants (Q2)            Section 4B: Housing Type and Location</p>	10	
<p><u>4. Service Plan</u></p> <ul style="list-style-type: none"> <li>Type, scale, location of the supportive services fit the needs of the program participants and are readily accessible.</li> <li>There is a specific plan to ensure participants are assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible (including, for bonus PSH, Medi-Cal funded non-emergency services).</li> <li>There is a specific plan to ensure participants are assisted to obtain and remain in permanent housing in a manner that fits their needs.</li> <li>There is a specific plan to ensure participants are assisted to increase their incomes and live independently.</li> </ul>	<p><u>eSnaps Application (2nd Tab)</u>            Section 3B: Project Description (Q1)            Section 4A: Support Services for Participants (Q1a-Q6a)            Section 6F: Supportive Services Budget</p>	25	
<p><u>5. Housing First Approach</u></p>	<p><u>eSnaps Application (2nd Tab)</u>            Section 3B: Project Description</p>	6	

Scoring Factor	Relevant Section in Application <i>Each item listed is flagged in the binder</i>	Max Score	Reviewer Score
Applicant will offer housing assistance without preconditions (such as sobriety or a minimum income threshold) or service participation requirements. Rapid placement and stabilization in permanent housing are primary program objectives.	(Q1, Q5a-d) <u>Exhibit 4: Housing First Review</u>		
<u>6. Timing</u> Project has a clear plan to begin operations within one year of award (six months for bonus PSH).	<u>eSnaps Application (2nd Tab)</u> Section 3B: Project Description (Q2)	8	
<u>7. Budget and Match</u> <ul style="list-style-type: none"> <li>• Budget is reasonable for type of project and clearly articulated.</li> <li>• Required match of at least 25% is included and documented.</li> </ul> Project is cost effective compared to other similar new permanent housing applications.	<u>eSnaps Application (2nd Tab)</u> Section 6F: Supportive Services Budget Section 6G: Operating Budget Section 7I: Match and Leverage Section 7J: Summary Budget <u>Exhibit 3: Financial Commitment</u> <u>Attachment 3: In Kind MOU</u> <u>Attachment 4: Match Documentation</u> <u>Letters for 2016</u>	8	
<u>8. Participation in CoC meetings, PIT, HIC, HMIS</u> Applicant has participated in local planning processes to end homelessness.	<u>2-1-1 Orange County Records</u>	5	4
<u>9. Completeness and Clarity of Application</u> Application is complete and all questions relevant to the project are answered.		3	
<u>10. Bonus Points for Target Population</u> Applicant demonstrates the capacity to address the severity of needs and vulnerabilities experienced by program participants which includes, but is not limited to: low or no income, current or past substance abuse, criminal records – with the exception of restrictions imposed by federal, state, or local law or ordinance – and chronic homelessness in the CoC.	<u>eSnaps Application (2nd Tab)</u>  Section 3B: Project Description (Q1)  <u>Exhibit 6: Bonus Points for Target Population</u>	5	
<b>TOTAL</b>		<b>105</b>	